

PARK SCHOOL NURSERY – CARING FOR CHILDREN UNDER TWO POLICY

At Park School Nursery we are able to care for babies from the age of 3 months. We have created two calm and homely environments as the baby's base rooms, but they also have access to other suitable facilities around the school site.

1. PRACTITIONERS

- 1.1 Nursery staff working directly with the babies have relevant qualifications and/or experience.
- 1.2 Staff ensure activities and resources are safe, stimulating and age appropriate.
- 1.3 Staff carry out daily checks to ensure the area is safe and the equipment is in good working order.
- 1.4 Doors are fitted with finger guards.

2. INDIVIDUAL CARE NEEDS

- 2.1 Babies have their nappies changed as and when needed and/or every 2-3 hours.
- 2.2 No baby is left unattended whilst having their nappy changed. Nappy changes are always completed within sight and sound of another staff member.
- 2.3 All babies have their individual routine recorded by their parents on Blossom and this is shared with all relevant staff and recorded on the whiteboard within the room
- 2.4 Staff provide a summary of each baby's day using the online Blossom management system and through informal discussions at handover.

3. SAFE SLEEPING

- 3.1 Cot mattresses adhere to safety standards.
- 3.2 Parents must supply named bedding for sleep times which will be sent home to be washed frequently. The blankets provided must meet safety standards e.g. cellular blankets.
- 3.3 Babies will not be given pillows, cot bumpers or any soft furnishings in the sleep area.
- 3.4 Staff will follow all SIDS prevention guidance and advice will be shared with parents.
- 3.5 Babies are always laid to sleep on their backs with the feet touching the bottom of the cot.
- 3.6 To prevent babies wriggling under the blanket, they will be placed no higher than armpit height.
If a child uses a dummy any attachments will be removed.
- 3.7 Sleeping bags must be the correct size and tog for the weather.
- 3.8 Checks on sleeping babies are completed every 10 minutes, this may increase to 5 minutes for younger babies and there is a monitor on in the room. Checks are documented on the nursery record sheet.